## **GST FRESH REGISTRATION**

- 1) Photo of the director/ partner/ proprietor
- 2) Registration certificate of business. / Name with which firm need to be registered (in case of proprietorship)
- 3) Proof of principal place of business
- 4) Electricity bill (latest 2 months old)
- 5) Bank statement of proprietor / company/ firm (latest 2 months old)
- 6) Brief summary on business to be undertaken, list of goods/ services for which registration is sought
- 7) Email Id & Contact no of proprietor / partner / director on which verification codes will be sent.
- 8) Copy of PAN of director/ partner/ proprietor
- 9) Copy of address proof of Director
- 10) Copy of PAN of Company/ OPC / firm
- 11) DSC of director
- 12) Copy of MOA/ AOA in case of company
- 13) Type of business: Inter-state, Intra state (with turnover above 20 lakhs), Voluntary, Composite
  - Aadhar card mandatory for proprietor, code will be sent on Aadhar registered no.
  - DSC mandatory for Directors/ designated partner.